

CHELAN COUNTY COMMISSIONERS
MINUTES OF MAY 18&19, 2020

Monday, May 18, 2020

9:00 A.M. Opening – Pledge of Allegiance

Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

Employee Recognition

Matt Schwader	Public Works	10 Years of Service
Andrew Brunner	Public Works	10 Years of Service
Ernie Senseney Jr	Sheriff	10 Years of Service
Julie Sanderson	Noxious Weeds	10 Years of Service
Lori Rayfield	Clerk	15 Years of Service
Ryan Moody	Sheriff	20 Years of Service
Russell Clark	Facilities Maintenance	25 Years of Service
Mike Harris	Sheriff	25 Years of Service
Scott Lawrence	Sheriff	25 Years of Service
Jeremy Mathena	Sheriff	25 Years of Service
Sean Steinbrech	Regional Justice Center	25 Years of Service

9:02:36 A.M. Consent Agenda

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Tristen Jurgensen, Sheriff, Step Adjustment
 - b) Megan Whitmore, Noxious Weeds, Rehire Extra Help
 - c) Jessica Diaz-Guerrero, Prosecuting Attorney, Step Increase
 - d) Sylvia Sanchez, Prosecuting Attorney, Step Increase
 - e) RJ Lott, Community Development, Transfer

9:15 A.M. Board Discussion

- Farmworker Housing regulations
- Rescheduling Transfer of Development Workshop with Dan Beardslee
- CCRJC COVID funding allocation
- Chelan-Douglas Regional EOC Proposal to Purchase 50,000 Cloth Masks Utilizing Act Funds

9:24:30 A.M. Action

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Proposal to Purchase 50,000 Cloth Masks Utilizing Act Funds – **add on**

20200518B4-2

9:26:04 A.M. **Continued Board Discussion**

- Vacation rentals letter
- COVID-19 graduation ceremony requirements

9:28:32 A.M. **County Administrator Cathy Mulhall Discussion**

1. Administrative Update
 - COVID Federal Reimbursement
 - Return to Operations Planning
2. Executive Session RE: Annual Performance Evaluation Garden Administrator
3. HR Director Rosario Nystrom

9:39:17 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Resolution #2020-51 RE: Re-Appointment of Josh Koempel and Neil Johnson to the Chelan County Horticulture Pest and Disease Board
2. Resolution #2020-47 RE: Appointment of Zachary Miller as Alternate to the Chelan County Board of Equalization
3. Amendment to HVAC system – **add on** 20200518B4-3
4. Tempered glass barrier for multiple departments – **add on** 20200518B4-4

9:41:06 A.M. **Continued Discussion Re: funding allocation**

9:54:47 A.M. **Recess**

10:15:08 A.M. **HR Director Rosario Nystrom Re: Unemployment scams and other COVID-19 related items**

10:32:38 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Extend Executive Session by 10 minutes – Public Notified

10:52:20 A.M. **Move back to regular session**

11:00:52 A.M. **Natural Resources Director Mike Kaputa Discussion**

1. Recommendation to award Mill Creek Fish Passage Project to Olin Excavation
2. Contract for services with WA Water Trust for Cascade Orchard Irrigation Company project

3. No-cost time extension to agreement with WA Department of Commerce for Wenatchee basin alluvial water storage project
4. Upcoming meetings

11:17:32 A.M. Action

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. **BID AWARD:**

Recommendation to award Mill Creek Fish Passage Project to Olin Excavation
Eight bids were presented on May 11, 2020. After review by Natural Resources insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Olin Excavation, LLC as low bidder at \$427,190.93.

20200518B1-1

2. Contract for services with WA Water Trust for Cascade Orchard Irrigation Company project
20200518A5-1
3. No-cost time extension to agreement with WA Department of Commerce for Wenatchee basin alluvial water storage project
20200518A5-2

11:18:40 A.M. Executive Session

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

11:33:00 A.M. Move back to regular session

11:33:05 A.M. Continued Natural Resources Discussion Re: Icicle Workgroup Updates

11:43:17 A.M. Recess

1:30:11 P.M. CCRJC Director Chris Sharp

Discussion

- Monthly Budget Review – Business Manager Nicole Thompson
- Departmental Update

2:02:34 P.M. Board recesses until Tuesday session

Tuesday, May 19, 2020

9:00:38 A.M. Sheriff Brian Burnett

Discussion

- Staffing through Memorial Day weekend
- Current Investigations
- Budget update

9:08:44 A.M. Board Discussion

- Noxious Weed Request to hire

9:10:19 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Personal Services Agreement Criminal Case Conflict Attorney – Hankins
20200518A5-3

9:11:13 A.M. **Continued Discussion Re: Planning Commission – Vision-Intent Statement for Vacation Rentals**

9:11:30 A.M. **Recess**

9:29:57 A.M. **Public Works Director Eric Pierson**

9:31:14 A.M. **OPEN BIDS:** Brush Grinding at Multiple Sites

Bid opening closed to further bids by Chairman England at 9:30:00 A.M. Three bids received as follows; Frontier Contracting and Recycling at \$42,182.85; North Hill Resources at \$34,742.64 and Standard Pallet Co. at \$30,000.00. Engineer's Estimate of \$45,269.00. Bid documents referred to Public Works Department to ensure bids meet specifications.

9:34:10 A.M. **Action**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:34:27 A.M. **Discussion**

1. Interlocal Agreement with City of Cashmere for Paint Striping Services
2. Order for Examination for the Road Vacation of an Easement for by LeRoy Farmer
3. Resolution to Surplus Motor Pool Vehicle N298
4. Commissioner's Notice of Hearing – Road Vacation of Alley Way in the Sage Hills First Addition Plat by Vicki Martz

9:42:30 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Interlocal Agreement with City of Cashmere for Paint Striping Services
20200518A5-4
2. Order for Examination for the Road Vacation of an Easement for by LeRoy Farmer
20200518V1-1
3. Resolution #2020-52 to Surplus Motor Pool Vehicle N298
4. Commissioners' Notice of Hearing – Road Vacation of Alley Way in the Sage Hill First Addition Plat by Vicki Martz
20200518H6-1

9:45:00 A.M. **Continued Board Discussion**

- Contracting for COVID-19 Isolation Cells in CCRJC

10:16:22 A.M. **Community Development Director Jim Brown**

Discussion

1. Notice of Hearing for ZTA 2020-05 Limited Text Amendments and Text Amendments to Chelan County Code Chapter 3.20 Flood Hazard Development
2. Refund request for a Building Permit BP 190347 submitted by Complete Design on behalf of Holmberg Holdings, LLC, in the amount of \$3351.82.
3. Hiring of Records Clerk
4. Short Term Rental Hearings
5. Hiring process of Assistant Director

10:47:18 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Approval of Notice of Hearing for ZTA 2020-05 Limited Text Amendments and Text Amendments to Chelan County Code Chapter 3.20 Flood Hazard Development
20200518H6-2
2. Approval of refund request for a Building Permit BP 190347 submitted by Complete Design on behalf of Holmberg Holdings, LLC, in the amount of \$3351.82.
20200518B4-5

11:31:48 A.M. **IT Director Fred Hart**

- Citrix
- Fairgrounds data room
- New phone system – coordinating with maintenance
- Streaming video hearings

11:53:58 A.M. **Recess until Wednesday, May 20, 2020 at 3:00 P.M.**

Wednesday, May, 20, 2020

2:10:40 A.M. Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay and Clerk of the Board Carlye Baity

2:11:24 P.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

Extend Executive Session by 17 minutes – Public Notified

2:43:57 P.M. **Move back to regular session**

Continued Board Discussion

- Phase 2 requirements for reopening Counties
- Vision-Intent STR letter to Planning Commission

3:25:06 P.M. **Board recesses until Friday, May 22, 2020 at 1:30 P.M.**

Friday, May 22, 2020

1:31:06 P.M. Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, and Clerk of the Board Carlye Baity

1:37:02 P.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Sign on to workgroup document and provide County Logo to Steve Wright

1:39:01 P.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Use of the County logo for Business recovery tool kit provided by the Wenatchee Chamber of Commerce

1:39:40 P.M. **Continued Board Discussion**

- Set up CARES Funding Coordination Meeting on Wednesday, 27th at 3:30 P.M.

2:02:58 P.M. **Adjourn**

Board adjourns until Tuesday, May 26, 2020.

Weekly Voucher Approval for Payment	20200518B4-1
Current Expense	\$142,155.44
Other Funds	<u>\$493,081.96</u>
Total All Funds	\$635,237.40

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

CARLYE BAITY, Clerk of the Board